



# Provincial Job Description

---

---

**TITLE:**  
**(195) Polysomnographic Technologist**

**PAY BAND:**  
**15**

---

---

**FOR FACILITY USE:**

---

---

## **SUMMARY OF DUTIES:**

Performs technical procedures and monitors patients for diagnosis of sleep disorders/dysfunction and provides patient education.

## **QUALIFICATIONS:**

- ◆ Allied Health Care diploma plus Polysomnography certificate
  - ◆ Certified by the Board of Registered Polysomnographic Technologists
  - ◆ Registered with the Board of Registered Polysomnographic Technologists

## **KNOWLEDGE, SKILLS & ABILITIES:**

- ◆ Basic computer skills
- ◆ Communication skills
- ◆ Organizational skills
- ◆ Interpersonal skills
- ◆ Analytical skills
- ◆ Ability to work independently

## **EXPERIENCE:**

- ◆ **Previous:** No previous experience.

## ***KEY ACTIVITIES:***

### **A. Patient Testing / Monitoring**

- ◆ Collects, analyzes and integrates patient information (e.g., identification, consent, medical history, medications, and instruction of procedure).
- ◆ Determines final testing parameters/procedures in conjunction with the ordering physician or clinical director and laboratory protocols.
- ◆ Performs various tests, procedures and observations (e.g., Positive Airway Pressure (PAP), Multiple Sleep Latency Test (MSLT), Maintenance of Wakefulness Test (MWT)).
- ◆ Applies and adjusts therapies, Continuous Positive Airway Pressure (CPAP) and/or Bi-level Positive Airway Pressure (BiPAP) for patients who have sleep apnea and establishes an effective pressure for each patient.
- ◆ Scores and analyzes various studies and observations and generates reports (e.g., sleep stages and clinical events).
- ◆ Makes recommendations to the physician based on test results and observations.
- ◆ Implements appropriate interventions.

### **B. Quality Assurance / Quality Control**

- ◆ Maintains and monitors Quality Assurance/Quality Control programs as required by local protocols and government regulations.
- ◆ Follows preventative maintenance programs for equipment in consultation with manufacturers in accordance with acceptable laboratory standards.
- ◆ Performs appropriate physiological calibrations to ensure proper signals and make required adjustments.

### **C. Education**

- ◆ Performs patient education and instruction appropriate for out of center sleep testing.
- ◆ Explains procedures and orientates patients for testing.

### **D. Related Key Work Activities**

- ◆ Provides occasional guidance to the primary function of others, including training.
- ◆ Reviews and evaluates sleep studies and provides feedback to staff.
- ◆ Performs computer work (e.g., data entry, back-up, admissions).
- ◆ Cleans, maintains and troubleshoots equipment according to established standards.
- ◆ Prepares, communicates and files test results and reports.
- ◆ Maintains inventory, orders supplies.
- ◆ Processes admission forms.

*The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.*

***Validating Signatures:***

***CUPE:***

***SEIU:***

---

---

***SGEU:***

***SAHO:***

---

---

***Date: December 18, 2024***